



Application For Employment

Please print or type. The application must be fully completed to be considered. Please complete each section, even if you attach a resume.

Personal Information

Name

Address		City	State	Zip
Phone Number	Mobile Number	Email Address		
Are You A U.S. Citizen or Permanent Resident?				
Yes	No			

Position

Position You Are Applying For	Available Start Date	Desired Pay
Employment Desired	Full Time	Part Time
		Internship

Shift Availability

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1st Shift							
2nd Shift							
3rd Shift							

Education

School Name	Location	Degree Received	Major

Employment History

Company Name & Address	Job Title	Dates Employed
Work Phone May we contact your supervisor?	Starting Pay Rate	Ending Pay Rate
Reason for leaving:	Description of work:	

Employment History - Continued

Company Name & Address	Job Title	Dates Employed
Work Phone May we contact your supervisor?	Starting Pay Rate	Ending Pay Rate
Reason for leaving:	Description of work:	
Company Name & Address	Job Title	Dates Employed
Work Phone: May we contact your supervisor?	Starting Pay Rate	Ending Pay Rate
Reason for leaving:	Description of work:	

List special skills or training:

ACMT, Inc. is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.

The application is not intended to and does not create a contract or offer of employment. If hired, employment with the company is on an at-will basis and can be terminated by either party at any time.

Signature Disclaimer

I certify that my answers are true and complete to the best of my knowledge.
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Name (Please Print)	Signature
Date	

To All Job Applicants:

The U.S. Government has implemented a Rule that requires mandatory drug testing of all employees who work in sensitive or safety related positions with the transportation industry. The rule covers trucking, railroad, pipeline, aviation and other related businesses and with few exceptions, requires all workers to be tested. This includes individuals who either operate or work on various transportation equipment and components.

The position you are applying for falls under this Federal Rule. Before you can be hired and start to work, you must be given a pre-employment drug test. You will be asked to report to a collection site where you will give a urine specimen. This specimen will be sent to a U.S.Department of Health and Human Services approved laboratory where it will be tested for five specific drugs of abuse (marijuana, cocaine, opiates, amphetamines, methamphetamine and phencyclidine (PCP)). The results of this test will be reviewed by a physician and reported back to our company.

There are several things you should know:

1. This is a mandatory Federal requirement and all persons being considered for similar positions must be tested.
2. The collection and testing of your urine specimen is conducted under extremely rigid guidelines established and monitored by the U.S.Department of Health and Human Services.
3. The test results are reviewed by a qualified physician (Medical Review Officer) who, in the case of a positive result, will personally contact you to ensure that there is no legitimate medical reason for the test result.
4. The results of your test will be maintained in strict confidence. We do not release either positive or negative results to other businesses or to government agencies except when required by the Federal Aviation Administration Rule.
5. If hired, you may be subject to drug testing throughout your employment with our company. The various types of tests and when they will be administered will be explained after you are hired.
6. Employees who are subject to a drug test will be given access, upon written request, to any records relating to their drug test and any records relating to the results of any relevant laboratory certification, review or revocation-of-certification proceedings.

ACMT, Inc. is committed to maintaining a drug free workplace. We support the U.S.Government's anti-drug program and believe it is important that all of our employees understand this commitment and recognize the fact that we will not tolerate drug abuse in our workplace.

Please sign below in acknowledgement that you have read and understand this letter.

Job Applicant's Signature

Date

Applicant Self-Identification of Race/Ethnicity and Gender

Name:

Date:

Position Applying For:

Anti-Discrimination Notice. It is an unlawful employment practice for an employer to fail or refuse to hire or discharge any individual, or otherwise to discriminate against any individual with respect to that individual's terms and conditions of employment, because of such individual's race, color, religion, sex, or national origin.

This employer is subject to certain governmental recordkeeping and reporting requirements for the administration of civil rights laws and regulations. In order to comply with these laws, this employer invites applicants and employees to voluntarily self-identify their race/ethnicity and gender.

Submission of this information is voluntary, and refusal to provide it will not subject you to any adverse treatment. The information will be kept confidential and may only be used in accordance with the provisions of applicable laws, executive orders, and regulations, including those that require the information to be summarized and reported to the federal government for civil rights enforcement. When reported, data will not identify any specific individual.

INVITATION TO SELF-IDENTIFY

PLEASE ANSWER THE FOLLOWING QUESTIONS

What is your gender? You may mark **only one** box.

Male

Female

What is your race/ethnicity? You may mark **only one** box.

Hispanic or Latino: a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

White (Not Hispanic or Latino): a person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

Black or African American (Not Hispanic or Latino): a person having origins in any of the black racial groups of Africa.

Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino): a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

Asian (Not Hispanic or Latino): a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

American Indian or Alaska Native (Not Hispanic or Latino): a person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

Two or More Races (Not Hispanic or Latino): all persons who identify with more than one of the above five races.
